



NORTH LOCATION & Mailing Address

2360 D Montebello Square Drive
 Colorado Springs, CO 80918
 (719)579-6657

SOUTH LOCATION

3661 Star Ranch Rd., Suite B
 Colorado Springs, CO 80906
 (719) 579-6657

(Relocating to 8th St. – October 1, 2009)

South Mailing Address Only:

445 E. Cheyenne Mtn. Blvd STE C, PMB 216
 Colorado Springs, CO 80906

Synergy Dance Academy, LLC

Fall Session: August 24, 2009 to June 5, 2010

Information: All fees and tuition are non-refundable and cannot be prorated. There is a minimum enrollment for each class; the minimum varies from class to class. If the minimum enrollment for a class is not met, the class will be dropped and students moved into another class of appropriate level. For your convenience, our policies are listed below.

POLICIES: (Please initial each number below)

_____ 1. **MONTHLY TUITION:** Tuition is charged monthly by the number of class hours taken per week.

.5 hour.....\$35	3 hours.....\$110	6 hours.....\$175	9 hours.....\$225	1 Dancer Unlimited.....\$255
.75 hour.....\$45	3.5 hours.....\$125	6.5 hours.....\$185	9.5 hours.....\$230	Family Unlimited-2 dancers.....\$295
1 hour.....\$50	4 hours.....\$135	7 hours.....\$195	10 hours.....\$235	Family Unlimited-3+ dancers – Add
1.5 hours.....\$70	4.5 hours.....\$145	7.5 hours.....\$205	10.5 hours.....\$240	\$25 for each additional dancer
2 hours.....\$80	5 hours.....\$155	8 hours.....\$215	11 hours.....\$245	
2.5 hours.....\$100	5.5 hours.....\$165	8.5 hours.....\$220	11.5 hours.....\$250	Drop-In Rate.....\$18

A 5-Class Student Punch Card (\$85.00) or a 10-Class Student Punch Card (\$160.00) may be purchased. A registration fee is NOT required with punch cards, and may be used for any class at your level. Punch Cards do not expire. An Adult 5-Class Punch Card (\$67.50) or a 10-Class Adult Punch Card (\$130) may be purchased for any adult class including Jazz, Ballet, Hip Hop and Swing.

- _____ 2. **REGISTRATION FEE:** A registration fee of \$25.00 per student, \$50.00 for 2 students or \$65.00 for 3+ students per session is due at the time of registration. There is only one registration fee due if dancing at both locations. The registration fee is non-refundable. At the time of registration, the first month's tuition and registration fee are required.
- _____ 3. **TUITION PAYMENTS:** Automatic Tuition payments are set up to be withdrawn on the 5th of each month. You may choose to have it withdrawn from a debit account or a credit card. This will include the monthly tuition and rehearsal fees (company members only). Any additional fees, such as the recital fee and recital costumes are not included and will need to be paid at the Synergy office when due. Tuition is calculated for the entire school year, September – May. Thanksgiving, Christmas, Spring Break, Monday holidays and the length of the month are all factored into the payment schedule and tuition is not adjusted or prorated for those weeks in which the studio is closed. Make-up classes may be taken at your convenience.
- _____ 4. **DROPPING/ADDING A CLASS:** If a student needs to withdraw (or add) from a class, an add/drop slip must be filled out at the Synergy office. A 30 day notice MUST be given in advance or you are responsible for that month's tuition. A new automatic withdrawal form may need to be filled out as well. (30 days are required for changes to the automatic tuition payment.) We have a waiting list for many of our classes and appreciate notification in advance to be able to fill that spot. Monthly tuition holds a student's place in class, regardless of attendance. Class space may be forfeited if a student misses 3 weeks or more of class, unless special arrangements have been made.
- _____ 5. **RETURNED CHECKS:** A \$30 fee will be assessed for all returned checks.
- _____ 6. **MAKE-UP CLASSES & ABSENCES:** If your child is sick or absent, please contact the Synergy office so we may inform the student's teacher. Tuition is not prorated or credited due to vacations, holidays, absences, illness, inclement weather, or the length of the month. Students are allowed to take a make-up class for any classes missed at your convenience. A completed class make-up form MUST be filled out at the Synergy office. Students may take any equivalent level class as a make-up class at either studio. All make-up classes must be completed within the current session.
- _____ 7. **IMPORTANT INFORMATION:** will be provided via instructors, Synergy website, newsletters, & bulletin board postings. It is your responsibility to check for new information frequently, especially during recital performance time.
- _____ 8. **SCHEDULE CHANGES:** An add/drop form must be completed for any class changes at the Synergy office. If necessary, a new Automatic Withdrawal form may need to be filled out. 30 days are required for changes to the automatic tuition payment.
- _____ 9. **WEATHER CLOSURES:** If weather conditions are bad, please call the north or south studio (whichever studio your class is to be held at) before leaving home. If classes are cancelled, a recorded message will be posted by 3:00 pm. If classes are not cancelled, the regular message will be heard. Please use your own judgment regarding driving in bad weather. Weather varies greatly, and it is possible one studio may remain open while the other studio is closed.
- _____ 10. **RECITAL:** All Synergy students are invited and encouraged to participate in the annual recital. To participate in the recital, a recital fee of \$50 per student, \$85 per family of 2 students, or \$120 per family of 3+ students is due by October 31st. The recital

fee is non-refundable. The fee goes toward the facility rental, rehearsal time and other recital costs. Each family will be given two free tickets to the recital. Any additional tickets needed, can be purchased one month prior to the recital at the Synergy office. A recital costume will be ordered for your child, and must be paid in full prior to the recital show. Recital costumes average \$35 - \$50 each. The costume is non-returnable and non-refundable. Additional items such as shoes may be required at the discretion of the teacher. The recital will be Saturday, June 5, 2009. Venue and time TBA.

Are you planning on participating in recital? Yes No (Please check one)

- _____ 11. **PARENTAL SUPERVISION:** Parents are responsible for and expected to supervise all siblings accompanying them at Synergy Dance Academy, LLC. Please ensure that you are on time when picking up your young children after class and that they are instructed to stay inside the studio until you arrive. It is also the responsibility of each student to pick up after themselves. Please do not leave any trash on the floor. It is everyone's responsibility to help keep the studio clean, inside and out.
- _____ 12. **RELEASE FROM LIABILITY:** Synergy Dance Academy, LLC will not be held responsible for injuries on premises incurred by dancers, parents, siblings or anyone accompanying dancers or parents. The Release from Liability found below must be signed before participation in class is allowed.
- _____ 13. **LOST ITEMS:** The staff of Synergy Dance Academy is not responsible for students' belongings. Please label all dancewear and dance shoes with the dancer's name. We are not responsible for lost, stolen or misplaced personal items or dance attire. A Lost & Found box is located in the student lounge. Please check this box periodically. Unidentified items left unclaimed will periodically be given to a charitable organization at the end of each quarter.
- _____ 14. **CLASS DRESS CODE:** As outlined in the class dress code requirements below, all students are required to adhere to the dress code for each class.
- _____ 15. **NEW STUDENTS:** New students may take as many classes as desired for one week free. This time is to be used determine the proper level the student needs to register for. This does NOT apply to current students.

CLASS DRESS CODE: Students must observe a dress code that allows the dancer to move and the instructors to evaluate and correct student alignment and position. With the exception of Hip-Hop classes, street clothing is NOT appropriate. Hair should be worn up and away from the face. For the dancer's safety, please no watches, bracelets, necklaces, rings, or dangling earrings.

Tots/Combo Classes: See your instructor.

Ballet: GIRLS – Pink ballet slippers, solid color leotard, and ballet pink tights. Hair MUST be worn up and neatly secured. Leg warmers and fitted sweaters may be worn at first barre exercises. BOYS – Black or white ballet slippers, tights, dance belt, T-shirt. Leg warmers may be worn for first barre exercises. Hair should be out of the face or secured back.

Hip-Hop: Comfortable, loose fitting clothes. Sneakers recommended.

Jazz: Tight fitting jazz shorts, Capri or long pants. Tight fitting dance tops with supportive undergarments. Level I, II, IIA and Turns classes require black or tan slip-on jazz booties. Level III, IV, V and Elite Jazz classes may wear foot paws.

Tap: Same as above. Tap shoes w/socks or tights.

I/We _____ are the parent(s) and/or legal guardian(s) of the following student(s): _____ . I/We understand that dance is a strenuous physical activity, consequently serious injuries may occur. I/We will hold Synergy Dance Academy LLC, its entire staff and entities harmless for any and all claims by ourselves, our child or children, or others accompanying us arising from the activities related to dance, the dance classes, use of or presence on the premises, or attending or going to or from the studio or events in other locations. I/We want [Student's name(s)] _____ to fully participate with the knowledge that there is a substantial risk of injury. I/We agree to accept and assume all the risk of injury, the cost to treatment, long-term or life-long affects, and other inconveniences and costs regardless of the seriousness of the injuries. I/We specifically release Kari Tafoya, Synergy Dance Academy LLC, and all Synergy staff for all claims however arising, including but not limited to all physical and psychological damage. I/We have read this release and understand and agree that by this release I/We accept complete and total responsibility for any injuries and costs of injuries to ourselves, our children, or anyone in our charge.

Parent's Signature: _____ Date: _____

POLICY ACKNOWLEDGEMENT

I/We have read and understand the Studio Policies and agree to comply with and abide by all studio policies.

Parent's Signature: _____ Date: _____